



## Website Privacy Policy

[www.procurementgurus.ie](http://www.procurementgurus.ie) Privacy Policy

Type of website: Procurement Services  
Effective Date: 16<sup>th</sup> day of November 2021

www.procurementgurus.ie (the "Site") is owned and operated by Procurement Gurus Limited. Procurement Gurus Limited is the data controller and can be contacted at:

Luke.Moore@procurementgurus.ie  
0035 3833389 441  
130 Greenpark Meadows, Mullingar, Co. Westmeath N91 N8X7

### **Purpose**

The purpose of this privacy policy (this "Privacy Policy") is to inform users of our Site of the following:

1. The personal data we will collect,
2. Use of collected data,
3. Who has access to the data collected,
4. The rights of Site users, and
5. The Site cookie Policy

This Privacy Policy applies in addition to the terms and conditions of our Site.

### **GDPR**

For users in the European Union, we adhere to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, known as the General Data Protection Regulation (the "GDPR"). For users in the United Kingdom, we adhere to the GDPR as enshrined in the Data Protection Act 2018.

We have not appointed a Data Protection Officer as we do not fall within the categories of controllers and processors required to appoint a Data Protection Officer under Article 37 of the GDPR.

### **Consent**

By using our Site users agree that they consent to:

1. The conditions set out in this Privacy Policy.

When the legal basis for us processing your personal data is that you have provided your consent to that processing, you may withdraw your consent at any time. If you withdraw your consent, it will not make processing which we completed before your withdrawal of your consent unlawful.

You can withdraw your consent by contacting: [Luke.Moore@procurementgurus.ie](mailto:Luke.Moore@procurementgurus.ie)



## **Legal Basis for Processing**

We collect and process personal data about users in the EU only when we have a legal basis for doing so under Article 6 of the GDPR.

We rely on the following legal basis to collect and process the personal data of users in the EU:

1. Users have provided their consent to the processing of their data for one or more specific purposes.

## **Personal Data We Collect**

We only collect data that helps us achieve the purpose set out in the Privacy Policy. We will not collect and additional data beyond the data listed below without notifying you first.

## **Data Collected in a Non-Automatic Way**

We may also collect the following data when you perform certain functions on our Site:

1. First and last name;
2. Email address;
3. Phone number; and
4. Company Name

The data may be collected using the following methods:

1. Submitting contact request form

## **How We Use Personal Data**

Data collected on our Site will only be used for the purposes specified in this Privacy Policy or indicated on the relevant pages of our Site. We will not use your data beyond what we disclose in this Privacy Policy.

The data we collect when the user performs certain functions may be used for the following purposes:

1. Communication

## **Other Disclosures**

We will not sell or share your data with other third parties, except in the following cases:

1. If the law requires it;
2. If it is required for any legal proceeding;
3. To prove or protect our legal rights; and
4. To buyers or potential buyers of this company in the event that we seek to sell the company.

If you follow hyperlinks from our Site to another Site, please note that we are not responsible for and have no control over their privacy policy and practices.

## **How Long We Store Personal Data**

User data will be stored until the purpose the data was collected for has been achieved.

You will be notified if your data is kept for longer than this period.



## **How We Protect Your Personal Data**

In order to protect your security, we use the strongest available browser encryption and store all of our data on servers in secure facilities. All data is only accessible to our employees. Our employees are bound by strict confidentiality agreements and a breach of this agreement would result in the employee's dismissal.

While we take all reasonable precautions to ensure that user data is secure and that users are protected, there always remains the risk of harm. The Internet as a whole can be insecure at times and therefore we are unable to guarantee the security of user data beyond what is reasonably practical.

## **Your Rights as a User**

Under the GDPR, you have the following rights:

1. Right to be informed;
2. Right of access;
3. Right to rectification;
4. Right to erasure;
5. Right to restrict processing;
6. Right to data portability; and
7. Right to object.

## **Children**

We do not knowingly collect or use personal data from children under 16 years of age. If we learn that we have collected personal data from a child under 16 years of age, the personal data will be deleted as soon as possible. If a child under 16 years of age has provided us with personal data their parent or guardian may contact our privacy officer.

## **How to Access, Modify, Delete, or Challenge the Data Collected**

If you would like to know if we have collected your personal data, how we have used your personal data, if we have disclosed your personal data and to who we disclosed your personal data, if you would like your data to be deleted or modified in any way, or if you would like to exercise any of your rights under GDPR, please contact our privacy officer here:

Luke Moore

[Luke.Moore@procurementgurus.ie](mailto:Luke.Moore@procurementgurus.ie)

00353 83 338 9441

130 Greenpark Meadows, Mullingar, Co. Westmeath N91N8X7

## **Complaints**

If you have any complaints about how we process your personal data, please contact us through the contact methods listed in the Contact Information section so that we can, where possible, resolve the issue. If you feel we have not addressed your concern in a satisfactory manner you may contact a supervisory authority. You also have the right to directly make a complaint to a supervisory authority. You can lodge a complaint with a supervisory authority by contacting the Data Protection Commission.



# Procurement Gurus

## **Contact Information**

If you have any questions, concerns or complaints, you can contact our privacy officer, Luke Moore, et:

[Luke.Moore@procurementgurus.ie](mailto:Luke.Moore@procurementgurus.ie)

00353 83 338 9441

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